

Forncett Parish Council
Minutes of the meeting of the Parish Council
held at Forncett Village Hall on Thursday 18 June 2026 at 7.30pm

In Attendance: Cllr M Sanders (Chair), Cllr B Humphreys, Cllr B Frith, Cllr K Fromings

Parish Clerk Anne Rayner
County Councillor Margaret Thomas
4 members of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Councillors Bezkorowajny, Allen and Barnes. District Councillor Kim Carsok also sent her apologies.
2. **To receive any declarations of interest** – None to report.
3. **To approve the minutes of the last meeting (21 May 2026)** – The minutes were approved without alteration and signed as correct by the Chair.
4. **To consider matters arising from the minutes (for information only)**
5. **Open forum, to hear from members of the public including, if available, a report from District and County Councillors** – A member of the public reported sitting water on the road outside Laurel Farm, Low Rd, which looks like the result of a burst pipe. The clerk will report this to Highways. Another member of the public present reported some concerns related to the playgroup operating at St Edmunds Church. The clerk will contact planning regarding this matter.

County Councillor Margaret Thomas reported that the first full meeting of the new council took place on 28 May. Councillor Thomas has been appointed deputy cabinet member for Adult Social Care which includes Public Health and Trading Standards. There was some discussion regarding Highways reporting as, Councillor Thomas has not received any handover from the previous Councillor and felt there needed to be a history of the past reporting. However, the reporting system operated by Highways has not been effective in the past, with the majority of reports being submitted simply being closed down with no action taken. Councillor Humphreys reported that the Wash Lane road surface is being redressed but given the enormous amount of potholes on the lane is not confident that any of the new surface will last.

Councillor Thomas left the meeting.

6. **To consider planning applications: None to report**
7. **To hear of planning decisions:**
 - a) 2026 / 1063 Dyke Neuk, Low Road – Cart lodge – approved
8. **To report planning comments agreed via e-mail in between meetings: None to report**

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9. **To hear information regarding possible projects relating to the bus shelter grant scheme –** The Chair reported that, together with Councillor Fromings, the two existing bus shelters were inspected. Both were found to be in reasonably good condition, with the one near the Church possibly just needing a good sweep out and general tidy. There is the potential for a new bus shelter at the bus stop opposite Hunt's Mead. Under the grant scheme available the parish council would be required to contribute 20% of the cost (which could potentially be paid from CIL). Councillor Fromings agreed to source three quotes for new shelters.
10. **To update on outstanding highways issues –** The main issue outstanding remains the concern around safety at the Jolly Farmer's crossroads. It was agreed that the clerk will send all available information on to Councillor Thomas.
11. **To agree a revised date for the July parish council meeting (due to PCC elections) –** It was agreed to hold the July meeting on Wednesday 15th July.
12. **To agree the village hall grant payment for the 26/27 year –** Councillor Frith asked if, as part of the annual village hall grant, the parish council would pay for the five year electrical safety check, estimated to be approximately £500. Councillors were happy to support this request.
13. **To add Chair Marie Sanders to banking mandate as an authorised signatory –** Councillors agreed to add the Chair on to the banking mandate, to be an authorised signatory on the parish council bank account. The form was completed and signed by Councillors Frith and Humphreys.
14. **To receive the financial report and consider the approval of the following payments:**

Method	Amount	Payee	Notes
SO	£ 403.18	A Rayner	June salary
DD	£ 75.57	A J Bell	June pension contribution
BACS	£ 463.73	South Norfolk Council	Dog waste collection
BACS	£ 156.00	Norfolk PT & S	Annual membership
BACS	£ 130.32	Norfolk ALC	Website hosting fees
Dr card	£ 341.13	HMRC	Q1 tax and E'er NI
Dr card	£ 12.00	Minuteman Press	Binding of minutes

All payments and the financial report were approved.

15. **To consider correspondence:**
- a) **Norfolk Access Local Forum –** This shared the organisation's updated Strategic Vision and Action Plan. It was agreed that the clerk will get in touch to ask about the viability of putting the Tas Valley Way walk back up to 'trail' status.

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16. Items for information and comment:

- a) Complaints re overgrown hedges** – the clerk will put an appeal within the Flyer report, asking residents to cut back hedges encroaching onto the Highway or pavements (being mindful of nesting birds).
- b) Concern relating to loose dogs in the village** – the clerk will contact the animal warden services and also let South Norfolk Council know.
- c) Forncett.info website** – Councillor Frith reported that, on the village website, the section relating to the parish council will now direct anyone looking to the parish council website at www.forncettparish.gov.uk
- d) Agenda** – Although the agenda is published on the parish council website, it was agreed to continue to place a copy on the noticeboard at the village hall.

17. To confirm the date of the next meeting as Wednesday 15th July commencing at 7.30pm.

There being no further business, the meeting closed at 8.35pm.